

**Licensure:** Students with Moderate Disabilities grades 5-12; Mathematics grades 6-8

**Conference Presentations:** Association of Teachers of Mathematics in Massachusetts (March 2016), Arts School Network (October 2017), Berklee Institute for Arts Education and Special Needs (April 2018)

**Natick Public Schools, Natick MA**

February 2016 - Present

*Special Education and General Education Substitute Teacher*

- Provide substitute teaching throughout the district.
  - Teach lesson plans as prescribed by teachers.
  - Create positive classroom environments that promote student achievement.
  - Enact behavior plans and IEP's for students with moderate to severe disabilities.

**Special Education Tutor, Various locations**

November 2015 - Present

- Assess students' needs; set tutoring goals with parents (and with students, as appropriate).
- Identify Common Core and state standards to be addressed in instruction.
- Design instruction to the specific characteristics of students' disabilities, including autism and spectrum issues.
- Teach strategies that build on each child's strengths and needs.
- Create homework assignments to reinforce learning.
- Use data from each session to measure progress and guide future work.
- Write multi-page report for parents each week.
- Follow students' achievement at school
- Examine students' special education documents and reports; discuss them with parents.

**University of Massachusetts Medical School, Worcester MA**

July 2015 - Present

*Standardized Patient Instructor*

- Teach communication and clinical skills to medical students by portraying patients with different ailments, addictions, ages, and temperments.
- Score students; give in-person critical feedback, as part of students' graded coursework.
- Through UMass, serve at all Massachusetts medical schools: Harvard, Tufts, Boston University.

**Ashland Public Schools, Ashland MA**

September 2014 - Present

*Special Education and General Education Substitute Teacher*

- Provide substitute teaching throughout the district.
  - Teach lesson plans as prescribed by teachers.
  - Enact behavior plans and individualized learning plans for students with moderate to severe disabilities.
- (September - October 2015, longterm substitute teacher)
  - Reviewed student IEP's at beginning of year, alerted special education administrators to issues.
  - Tested students with IEP's for placement in literacy intervention program.
  - Tested general education students for placement in reading program.
  - Co-taught fifth grade math class.

**Ashland Public Schools, Ashland MA**

2012 - Present

*Special Education Teacher for Summer Extended Year Program*

- Create and teach summer curriculum for students with substantial regression issues.
  - Use IEP goals as basis for curriculum of academics, social, language, and motor skills.
  - Assess students on weekly basis to ensure retention and accumulation of knowledge.
  - Write Progress Reports in accordance with IEP requirements which address each child's progress toward the achievement of IEP goals.
  - Create community-based positive classroom where students have leadership positions and responsibility for day-to-day running of classroom and where students support each other's academic and personal growth.
  - Lead classroom assistants in meeting students' educational needs.

**Cameron Middle School, Framingham Public Schools, Framingham MA**

2012 - 2014

*Math and Science Sub-Separate Teacher for Students with Learning Disabilities and Emotional/Behavioral Disabilities (2013-2014)*

*Math Inclusion Teacher (2012-2013)*

- Taught math, science, and academic support in sub-separate classrooms for students with learning disabilities and emotional/behavioral disabilities.
  - Improved students' standardized test scores in mathematics by an average of 10%.
  - Differentiated instruction for students who were not able to access the general education curriculum while also meeting state and federal education requirements.
  - Guided assistant teacher to help the students maximize learning.
  - Co-taught after-school game club.
- Taught academic support class for students on IEP's which
  - previewed materials taught in inclusion math classrooms.
  - reviewed math skills to increase retention.
  - used group activities to increase student engagement.
  - developed study and work habits.
- As a liaison
  - conducted annual meetings and progress meetings with parents, teachers, and administrators.
  - administered and wrote reports for standardized achievement assessments.
  - wrote and individual education plans (IEP's) based on reports from psychologists, social workers, teachers, administrators, and speech/language professionals, in accordance with state and federal regulations.
- Co-taught general math classes
  - Taught curriculum with general education teachers.
  - Provided support to all students.
  - Worked with general education teachers to ensure that needs of all students were being met to increase student achievement.

**Waltham High School, Waltham Public Schools, Waltham MA**

2010 - 2012

*Special Education teacher, specializing in math and study skills*

- Taught study class. Worked with subject teachers and other liaisons to
  - support assignments in other classes.
  - preview and reinforce skills that would be needed for future projects.
  - create assignments for individual students to help them reach their IEP goals.
- Created and taught curriculum for study course which led each student to
  - reach IEP goals.
  - identify and develop strengths.
  - increase performance in other classes.
  - reinforce and preview skills needed in other classes.
  - set specific term-long and weekly goals and benchmarks.
  - assess own progress.
- Taught math to students who need small group instruction
  - Upheld MA Curricular Frameworks while gearing teaching to individual needs of students.
  - Engaged students in writing their own math problems.
  - Led students in reading about and writing to head of Harvard University Math Department, asking questions about his interest in math. (He wrote back to class.)
  - Use manipulatives, art projects, and growing seeds to enhance mathematical understanding.
- Co-taught Geometry and Algebra 3 classes with general education teachers.
- As a liaison, conducted re-evaluations, annual IEP meetings, and progress meetings in accordance with state and federal regulations.
- Engaged parents, teachers, social workers, and school personnel as Team members for each student in order to
  - assess progress throughout the year and reconvene when student was struggling.
  - update Team members about student achievement.
  - bring parental concerns to the attention of school personnel and advocate for effective solutions.
  - help students to become active members of their Team.
  - ensure accommodations are being met with teachers and consult with teachers about accommodations on IEPs.

- Stayed after school to help students with homework, especially math.
- Accepted to serve on the Superintendent Search Committee, 2010.

**Walnut Hill School for the Arts**, Natick MA: International boarding arts high school of 300 students

*Chief of Staff, Admin. Asst.* 2008-2010

- Created new institutional goals with two new Heads of School.
- Established priorities pertaining to program, budget, communications and personnel.
- Reorganized management structure to increase productivity and problem-solving throughout the school.
- Revised faculty contract language.
- Wrote speeches and letters for Heads of School and the President of the Board of Trustees.
- Participated in process of balancing the budget during economic difficulties.

*Director of Board Relations & Special Events* 2002-2008

- Oversaw all aspects of two volunteer boards, combined membership of 210 individuals.
- Directed research projects for School performed by group of 40 volunteers.
- Wrote solicitations for the Annual Fund.
- Oversaw events staff of 10 to run four major events per year Faculty advisor to Environmental Club.
- Oversaw students in fundraising events.
- Engaged student leaders in setting yearly goals.
- Advised students on informal basis.

**New Philharmonia Orchestra**, Newton MA: Community orchestra conducted by Boston Symphony musician

*Writer and host, Family Concert Series* 2001-2009

- Hosted 13 children's concerts with orchestra, average attendance approximately 110.
- Wrote the text of each concert with music education themes incorporated throughout and high levels of audience participation encouraged.

*Director of Community Outreach and Operations* 2001-2002

- Developed interdisciplinary programs for orchestra and Boston Public Schools.
- Managed concert operations.

**Singing School**, Grace Episcopal Church, Newton, MA

2005-2010

*Teacher*

- Lead group singing and musical activities to classes of 10-12 children and parents.
- Work with Music Director to articulate goals of the program.

**Boston Music Education Collaborative**, Boston MA: Collaboration of the Boston Public Schools, the Boston Symphony Orchestra, the New England Conservatory, and WGBH Educational Foundation

*Acting Executive Director (Summer 2000); Project Manager* 1997-2001

- Created, coordinated, taught, and assessed over 15 collaborative educational programs.
- Co-wrote the organization's strategic plan.
- Wrote grant proposals and reports to federal and state agencies.
- Produced concerts of 500+ children.
- Led "instrument petting zoos" where children played musical instruments.

**Education**

Framingham State College, M.Ed., recipient of the Graduate Award	2010
University of Cincinnati, M.A., Women's Studies	1996
Vassar College, B.A., Drama	1991
American College in Paris, honors program	1985
Interlochen Arts Academy, violin major; graduated with high academic honors	1985